
FALL T.I.P.S. CHAMPION CHECKLIST



PROJECTED GO-LIVE DATE: _____

1. WHAT YOU CAN DO NOW

- Educate staff about Fall TIPS and the three-step fall prevention process using the Fall TIPS Educational Binder (Goal: reach 60-80% staff education levels before Go-Live).
Emphasize importance of using clinical judgement.
- Increase staff awareness regarding Fall TIPS program adoption (this is not a pilot program but a standard of care at the hospital and across Partners HealthCare)
- Notify staff of the Fall TIPS Go-Live Date

2. WHAT TO DO BEFORE THE GO-LIVE

- Complete Fall TIPS CE Training.
*if you missed the Fall TIPS CE Training, check falltips.org for the next Fall TIPS Webinar
- Complete Fall TIPS Healthstream Educational Module
- Make sure you are trained in the Fall TIPS Auditing Process
- Work with your Nurse Director to identify where in each patient room on your unit the Fall TIPS posters will be hung
- Confirm that the white board markers required for completing Fall TIPS posters have been handed out to staff on your unit

3. WHAT TO DO AFTER THE GO-LIVE

- As Fall TIPS Champions, you are responsible for conducting 5 audits per month per pod via REDCap: <https://redcap.partners.org/redcap/surveys/?s=CAREFRKFEF>
- Remember to provide **peer feedback** after completing Fall TIPS Audits
- Circulate Monthly Fall TIPS Reports to staff

QUESTIONS? CONTACT PHSFallTIPS@partners.org GOOD LUCK!