
FALL T.I.P.S.

NURSE DIRECTOR CHECKLIST



PROJECTED GO-LIVE DATE: _____

1. WHAT YOU CAN DO NOW

- Remind staff on your unit to complete the Fall TIPS Educational Module in Healthstream
- Encourage champions to educate staff about Fall TIPS and the three-step fall prevention process using the Fall TIPS Educational Binder (Goal: reach 60-80% staff education levels before Go-Live)
- Increase staff awareness regarding Fall TIPS program adoption (this is not a pilot program but a standard of care at the hospital and across Partners HealthCare)
- Identify and notify staff of the Fall TIPS Go-Live Date

2. WHAT TO DO BEFORE THE GO-LIVE

- Identify Fall TIPS Champions
- Confirm that Fall TIPS Champions have attended Fall TIPS CE Training
- Confirm that all staff members have completed Fall TIPS Healthstream Educational Module
- Confirm Fall TIPS Champions have been trained in the Fall TIPS Auditing Process
- Work with Fall TIPS Champions to identify where in each patient room on your unit the Fall TIPS posters will be hung
- Order necessary materials to hang Fall TIPS posters in each patient room (Velcro, tape, magnets)
Link for Velcro: https://www.staples.com/VELCRO-Brand-Sticky-Back-Coins-3-4-Beige-200-sets/product_488537
- Order white board markers required for completing Fall TIPS posters

3. WHAT TO DO AFTER THE GO-LIVE

- Follow up with Fall TIPS Champions to identify barriers to Fall TIPS implementation
- Remind Fall TIPS Champions to complete and submit Fall TIPS Audits via REDCap
Link: <https://redcap.partners.org/redcap/surveys/?s=CAREFRKFEF>
- Circulate Monthly Fall TIPS Reports to staff

QUESTIONS? CONTACT PHSFallTIPS@partners.org GOOD LUCK!